

Lockers

The **Lockers** section displays comprehensive details of all registered lockers, including the "**Locker Name**", "**Renter**", "**Owner**", "**Description**", and "**Action**" options. This feature allows administrators or authorized users to monitor and manage locker assignments efficiently.

Please find attached the video for the **Lockers**.

A "**New Locker**" button is also provided to add additional lockers. By selecting this option, users can input the required information and register new lockers in the system.

The screenshot shows the Pacific Vista BY THE BEACH Intranet Dashboard. The sidebar on the left contains navigation options: Intranet Dashboard, Contacts, Guests, Delivery / Parcels, Reservations, Assets, Lockers, Wine Storage, Activities, Warranties, Maintenance, Communications, and Time Clock. The main content area is titled "LOCKERS" and features a search bar, a "New Locker" button, and a table of lockers. The table has columns for Locker Name, Renter, Owner, Description, and Action. The lockers listed are:

Locker Name	Renter	Owner	Description	Action
1001-S-A	Charles Red	Charles Red	Locker description	Edit
1001-S-B	Anna Red	Anna Red	Locker description	Edit
1002-S-A	William Black	William Black	Locker description	Edit
1002-S-B	Jennifer Black	Jennifer Black	Locker description	Edit
101-S	Not available	Not available	Locker description	Edit
102-S	Not available	Not available	Locker description	Edit
103-S	Not available	Not available	Locker description	Edit
104-S	Not available	Not available	Locker description	Edit
105-S	Not available	Not available	Locker description	Edit
106-S	Not available	Not available	Locker description	Edit

After completing all required details, click "**Save Locker.**"

New Locker

Locker # / Locker Name *

Current Renter

Current Owner

Locker Property Manager

Corporate Owner

Description

Comments

Active

Save Locker

Revision #4

Created 3 November 2025 10:00:42 by Christina

Updated 12 November 2025 00:23:12 by Christina